



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM
FIRE AND RESCUE AUTHORITY**

MINUTES

of the meeting of the Authority held on **16 DECEMBER 2005** at County Hall, West Bridgford, Nottingham from 1.30 pm to 3.15 pm.

Membership

Councillor D Pulk	(Chair)
Councillor B Charlesworth	(Vice-Chair)
Councillor J Cottee	
Councillor Y Davidson	
Councillor S Fielding	
Councillor P Griggs	
Councillor B Grocock	
Councillor J Hemsall	
Councillor P Henshaw	
Councillor J Knight	
Councillor P Lally	
Councillor J O'Riordan	
Councillor T Pettengell	
Councillor K Rigby	
Councillor M Spencer	
Councillor T Spencer	
Councillor T Stephenson	
Councillor M Wood	

Members absent are marked ^

66 MINUTES

RESOLVED that the minutes of the last meeting held on 21 October 2005, copies of which had been circulated, be confirmed and signed by the Chair.

67 MEMBERSHIP

RESOLVED

- (1) that the appointment of Councillor Mark Spencer in place of Councillor Richard Butler be noted;**

- (2) that Councillor Butler be thanked for his contribution whilst serving as a Member of the Fire and Rescue Authority.**

68 DECLARATIONS OF INTERESTS

No declarations of interests were made.

69 CHAIR'S ANNOUNCEMENTS

The Chair reported the recent death of firefighter Robin O'Brien of Worksop who left a wife and two young daughters. As a mark of respect from the Authority, all attending the meeting stood for a minute's silence.

The Chair also reported that the Authority was to send a letter of gratitude to the Newark crew who attended the fire at the fuel depot in Buncefield, the biggest peace-time fire in Europe since World War Two. As a result of the above fire, Colwick Oil Storage Depot had undergone a review of possible hazards.

The Chair requested that the minutes of the Regional Management Board be included on future Fire and Rescue Authority agendas.

Finally the Chair reported that Members had attended an away-day discussion event on budgets which had proved successful. It was planned that similar Member events on various topics be held four times a year.

70 APPOINTMENT OF INDEPENDENT REMUNERATION PANEL

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, that detailed proposals to establish an independent remuneration panel.

RESOLVED

- (1) that Mr M Gatt (Chair), Dr R Henshell OBE and Mr M Rice be appointed members of the Nottinghamshire and City of Nottingham Fire and Rescue Authority Independent Remuneration Panel;**
- (2) that the remuneration rates for the remuneration panel members be:-**
- (a) Chair (to include production of the report) up to £500 per meeting;**
 - (b) Members up to £300 per meeting.**
- (3) that the terms of reference as detailed in the report be approved.**

71 FIRE AND RESCUE AUTHORITY COMMITTEE ALLOCATIONS (GOVERNANCE)

Consideration was given to the joint report of the Chair and Chief Fire Officer, copies of which had been circulated, requesting that Members be appointed to the following committees, group and board in anticipation of the commencement of the new Governance Framework.

RESOLVED that membership be as follows:-

POLICY AND STRATEGY COMMITTEE

Councillor D Pulk	(as Chair of Fire & Rescue Authority)
when appointed	(Chair of Human Resources Committee)
when appointed	(Chair of Finance & Resources Committee)
when appointed	(Chair of Community Safety Committee)
Councillor J Cottee	(as Conservative spokesman)
Councillor K Rigby	(as Liberal Democrat spokesperson)

COMMUNITY SAFETY COMMITTEE

Councillor Y Fielding
Councillor B Grocock
Councillor J Hemsall
Councillor P Henshaw
Councillor M Spencer

FINANCE & RESOURCES COMMITTEE

Councillor J Cottee
Councillor Y Davidson
Councillor P Griggs
Councillor J O’Riordan
Councillor T Pettengell

HUMAN RESOURCES COMMITTEE

Councillor B Charlesworth
Councillor B Grocock
Councillor J Knight
Councillor T Pettengell
Councillor T Spencer

AD-HOC EQUALITIES GROUP

Councillor J Cottee
Councillor P Henshaw
Councillor P Lally
Councillor D Pulk

PERSONNEL COMMITTEE

Councillor Y Davidson
Councillor B Grocock
Councillor J Knight
Councillor M Spencer
Councillor T Stephenson
Councillor M Wood

APPOINTMENTS COMMITTEE

Councillor J Cottee
Councillor B Charlesworth
Councillor Y Fielding
Councillor D Pulk
Councillor K Rigby

STANDARDS COMMITTEE

Mr R Best – independent member
Councillor P Henshaw
Councillor T Spencer
Councillor T Stephenson

PERFORMANCE MONITORING COMMITTEE

Councillor J Hempsall
Councillor P Lally
Councillor J O’Riordan
Councillor T Spencer
Councillor M Wood

BEST VALUE REVIEW BOARD

Councillor D Pulk
Councillor B Charlesworth
Members appointed by invitation depending on Best Value Review being undertaken.

72 BEST VALUE PERFORMANCE INDICATORS
PERFORMANCE UPDATE-QUARTER 2

Consideration was given to the report of the Chief Fire Officer which presented figures relating to the performance of the Authority, copies of which had been circulated.

RESOLVED

(1) that the contents of the report be noted with the following amendments:-

BVPI 146i	Target 2	0.21%
BVPI 146ii	Target 2	0.68%

the quarterly target on BVPI 150 be withdrawn as this was an annual target;

- (2) that the overall performance monitoring of the Service be continued;**
- (3) that upon inception of the new governance framework, quarterly performance monitoring be delegated to the Performance Monitoring Committee and an annual report be submitted to the full Authority.**

73 DRAFT COMMUNITY SAFETY PLAN 2006/09 (YEAR 3 L(I)RMP)
CONSULTATION CLOSE OUT

Consideration was given to the report of the Chief Fire Officer which informed Members of the outcome of public consultation on the draft Community Safety Plan, copies of which had been circulated.

RESOLVED

- (1) that the responses be factored into the final Community Safety Plan and a final version be submitted to the Authority for adoption at a future meeting;**

- (2) that Members be informed of the feedback received from the consultation.

74 LEARNING AND DEVELOPMENT STRATEGY

Consideration was given to the report of the Chief Fire Officer which presented a proposed learning and development strategy and implementation plan, copies of which had been circulated.

RESOLVED

- (1) that the Learning and Development Strategy be approved and implemented as outlined in the report;
- (2) that appendix 3 to the Learning and Development strategy report be included in the Member's handbook.

75 PROPOSED PARTNERSHIP AGREEMENT FOR THE PROVISION OF COMMERCIAL TRAINING

Further to minute 14 dated 3 June 2005, consideration was given to the report of the Chief Fire Officer and heads of terms in respect of the proposed joint provisions of commercial training services, copies of which had been circulated.

RESOLVED

- (1) that Members note the heads of terms in respect of final approval for the joint provision of commercial training services between Nottinghamshire and City of Nottingham Fire and Rescue Authority and Nationwide Fire Safety Ltd;
- (2) that the Chief Fire Officer be authorised to conclude the final agreement.

76 AD-HOC GROUP ON EQUALITIES

RESOLVED that the report of the Chief Fire Officer and minutes of the Ad-Hoc Members Group on Equalities meeting held on 5 October 2005, copies of which had been circulated, be noted.

77 BUDGET CONSULTATION

Consideration was given to the joint report of the Chief Fire Officer and Treasurer, copies of which had been circulated.

RESOLVED

- (1) that the budget guidelines, as set out in the report, be approved and the consultation process on the 2006/07 Revenue Budget commence;
- (2) that an ad-hoc panel be established to consider the outcome from the consultation and impact on Council Tax budget proposals once the final grant settlement was known;
- (3) that the ad-hoc group be constituted with 4 majority group members and one member from each of the two opposition groups.

78 BUDGET MONITORING STATEMENT – PERIOD ENDED 31 OCTOBER 2005

Consideration was given to the report of the Chief Fire Officer detailing the financial performance of the Service in 2005/06 up to 31 October 2005, copies of which had been circulated.

RESOLVED

- (1) that the report be noted;**
- (2) that a report be prepared on the issue of pensions for consideration at the away-day discussion event to be held on 16 January 2006.**

79 PRUDENTIAL CODE MONITORING REPORT

Consideration was given to the report of the Treasurer which informed Members of the prudential indicators for capital accounting and treasury management, copies of which had been circulated.

RESOLVED that the report be noted.

80 CONVERSION OF POSTS

Consideration was given to the report of the Chief Fire Officer which proposed the conversion of uniformed posts within Safety Services and Human Resources, copies of which had been circulated.

RESOLVED

- (1) that the conversion of posts, as detailed in the report, be approved;**
- (2) that the Chief Fire Officer be granted delegated authority to approve the conversion of uniformed posts to non-uniformed posts;**
- (3) that post conversions be reported annually to the Personnel Committee, retrospectively at the end of each business year.**